

NCEXTEND1— Grades 3–8 and 10

Reading, Math, and Science

1. The Teacher Kit will be in a large zip-locked, plastic bag. A kit is needed for each individual student taking the assessment.
2. The top sheet of the bag is a Contents page that is printed on colored paper.
 - a. The top right corner has the grade level printed on it. Check to ensure you have the correct grade level for the students that you will test.
 - b. The designated grade level kit contains the Assessor Booklets and Manipulative Cards needed for that grade level (e.g., grade 3 has reading and math; grade 5 has reading, math, science).
 - i. The Assessor Booklet is where you record the student’s responses to Trial 1 and Trail 2.
 - ii. The assessor reads aloud in the Assessor Booklet only the information in boldface print that is preceded by the word “SAY.”
 - c. For the English Language Arts/Reading tests at grades 3–8 and 10, the Kit will also have a Selection Booklet. The Selection Booklet contains the stories you read aloud to the students.
 - i. All reading selections are read aloud to the students **except for Selection 4**.
 - ii. **Selection 4 must not be read aloud to any student; Selection 4 must be read independently by the student.** You do read the questions and answer choices for Selection 4, just as you did for Selections 1–3.
 - d. Each subject area test has a packet of Manipulative Cards. These cards include the stimulus cards and the cards that contain the answer choices for each question.
 - i. Not every test question has a stimulus card. For each test item in the Assessor Booklet, in the list of manipulatives for the test item, it indicates if there is a stimulus. Also, the word stimulus is printed in the footer of the stimulus cards.
 - ii. All Manipulative Cards are clearly labeled in the footer of each card with the item number.
 - e. To Administer
 - i. The student should be sitting in front of you or to your right/left. For reading only, you want to position yourself so that the student can see the text and pictures as you read the selections to him/her (do not read aloud Selection 4).
 - ii. The student gets 2 trials. The student has to indicate a single response using his/her mode of response. Touching more than one card or verbally selecting more than one card must be recorded as No Response.
 - iii. Read aloud the question. Present the cards. Read each answer choice: This says ----, this says -----, this says----- . Read the question again.
 - iv. Record the student’s answer for Trial 1 and follow the directions in the Assessor Booklet to either “Go to the next item” or to “Remove a card and go to Trial 2.”
 1. If a student goes to Trial 2, the assessor must follow the directions in the Assessor Booklet—record the student’s response to Trail 2 and then continue to the next item.

NCEXTEND1— Grade 11
Reading, Math, and Science

1. The Teacher Kit will be in a large zip-locked, plastic bag. A kit is needed for each individual student taking the assessment.
2. The top sheet of the bag is a Contents page that is printed on colored paper.
 - a. The top right corner has the grade level (i.e., 11) printed on it. Check to ensure you have the correct grade level for the students that you will test.
 - b. The kit contains the Selection Booklet, the Assessor Booklet and the Manipulative Cards needed for the grade 11 assessment.
 - i. The Assessor Booklet is where you record the student’s responses to Trial 1 and Trail 2.
 - ii. The assessor reads aloud in the Assessor Booklet only the information in boldface print that is preceded by the word “SAY.”
 - c. For the English Language Arts/ Reading questions, the Kit will also have a Selection Booklet. The Selection Booklet contains the story you read aloud to the students.
 - i. You must read aloud the selection to the students.
 - ii. You must also read the questions and answer choices for the selection.
 - d. Each subject area test has a packet of Manipulative Cards. These cards include the stimulus cards and the cards that contain the answer choices for each question.
 - i. Not every test question has a stimulus card. For each test item in the Assessor Booklet, in the list of manipulatives for the test item, it indicates if there is a stimulus. Also, the word stimulus is printed in the footer of the stimulus cards.
 - ii. All Manipulative Cards are clearly labeled in the footer of each card with the item number.
 - e. To Administer
 - i. The student should be sitting in front of you or to your right/left. For reading only, you want to position yourself so that the student can see the text and pictures as you read the selections to him/her.
 - ii. The student gets 2 trials. The student has to indicate a single response using his/her mode of response. Touching more than one card or verbally selecting more than one card must be recorded as No Response.
 - iii. Read aloud the question. Present the cards. Read each answer choice: This says -----, this says -----, this says----- . Read the question again.
 - iv. Record the student’s answer for Trial 1 and follow the directions in the Assessor Booklet to either “Go to the next item” or to “Remove a card and go to Trial 2.”
 1. If a student goes to Trail 2, the assessor must follow the directions in the Assessor Booklet—record the student’s response to Trial 2 and then continue to the next item.