

## STATE ASSESSMENTS UPDATE

*Week of October 8, 2018*

### UPCOMING TRAININGS – COURSE # 9744

DAY/DATE	TIME	TOPIC	SECTION	PARTICIPANTS	LOCATION
11/7/2018	2:00pm	ACT WorkKeys® training webinar	Required by NCDPI	HS TCs	<a href="#">Register Here</a>
11/14/2018	11am-2pm	Fall EOCs, NCFEs, WorkKeys	16157	Univ/Trad HS & MS TCs, Tech	SDC Room M8
11/14/2018	2pm-4pm	ACT Accommodations-TAA System	16158	HS TCs, EC, 504, ESL, Tech Champ	SDC Room M8

Attendance for TC's is required. Pre-registration is required - be sure to sign up in NCEES – True North Logic. Also, be sure to bring a fully charged laptop.

### FALL TESTING 2018

ACCOMMODATION DEADLINE <i>(recommend 30 school days prior)</i>	TEST BUILD <i>(Day 1)</i>	TESTING WINDOW <i>(Last 5 instructional days)</i>
October 24	December 11	Year Round December 11 - 17
October 24	December 11	University December 11 - 17
November 14	January 14	Traditional (Semester / 4 x 4) January 14 - 18

### TEST ACCOUNTABILITY AND SECURITY AGREEMENT

NCDPI requires [this form](#) to be completed annually by the School Test Coordinator & Principal and kept on file with the District Test Coordinator. If a new person is employed in this position, then he/she must complete this form as soon as possible.

Email the signed agreement to Julianne Gates at [julianne.gates@dpsnc.net](mailto:julianne.gates@dpsnc.net) by **October 19, 2018**.

### PREACT SCHEDULE OF EVENTS

Embedded [here](#) is the PreACT Schedule of events for 2018-2019. Please be sure to share this information with the members of your team.

### ACT WORKKEYS® PRACTICE TESTS

Schools may access an online ACT WorkKeys® practice assessment by clicking [here](#).

### ACT WORKKEYS® EXCEPTIONS PROCESS

If students who are identified as Career and Technical (CTE) concentrators have previously taken ACT WorkKeys and earned a Silver, Gold or Platinum ACT WorkKeys National Career Readiness Certificate (NCRC), they are not required to participate in the ACT WorkKeys administration. However; it is the **students' responsibility** to notify the school that they do not wish to participate in the test administration.

Requests must be submitted to Principal/Designee by: **November 9, 2018**

Requests must be submitted to the Office of State Assessments by: **November 16, 2018**

Click [here](#) for the ACT WorkKeys Testing Exception Process for 2018-2019.

### ONLINE TESTING CALCULATOR PRACTICE

For the 2018–19 school year, an online calculator will be available through NC Test for students to use on all mathematics and science tests that require calculator use. The online calculator will meet the minimum calculator requirement for the specific assessment. Students will have the options to use the online calculator, a hand-held calculator, or both on test day.

Click [here](#) to access the links to the online calculators for practice. The links may also be found on our [DPS Central](#) site.

### ONLINE TUTORIALS AND SCRIPTS

Schools must ensure every student participating in online assessments has completed the appropriate online assessment tutorial for the associated assessment(s) **at least one time per year** at the school. Students should not complete the tutorial on the date of the test administration. Click [here](#) to access the 2018-2019 Online Tutorial scripts. Use the table embedded [here](#) to determine which script you should use ahead of the particular assessment you will be administering.

### ACCOMMODATION FILES

The most recent accommodation file has been formatted and uploaded to your school folder in RADD. Please review the file with representatives from your EC, 504 and EL departments to ensure the accommodations and specifications listed are accurate for the format and each student’s grade level. Current resources may be found [here](#).

### HISTORICAL AUDIT AND EXPECTED TEST FILES

Historical audit and expected test files for September are now available in RADD. Click [here](#) for more information on understanding and using historical audits. Click [here](#) for a list of the reason codes for the 2018-2019 school year.

### GRADE 3 PORTFOLIO

Just a reminder to Elementary TCs that the *Grade 3 Student Reading Portfolio* assessment may be used as a tool for students to satisfy the RtA law once the mClass BOY window has closed. As with all state assessments, materials must be accounted for at all times. For that reason staff must check out/in materials from the school TC. Please refer to the implementation guide for full instructions.

### MEDICAL EXCEPTIONS

Requests for exceptions may be made at any point in the school year **prior** to the following deadlines:

Tests Occurring in Fall Semester 2018	
Situation	Deadline for Submission
Existing conditions or medical situations known by <b>November 9</b> .	<b>November 16</b>
Medical emergency occurring after <b>November 9</b> but within the Fall Testing Window.	End of Fall Testing Window